

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	James Chadwick	Telephone number: 01133787499	
Subject²:	Transforming Cities Fund – Leeds City Centre Cycling Improvements; Crown Point Road		
Decision details³:	<p>What decision has been taken? The Chief Officer, Highways & Transportation:</p> <p>a) Noted and approved the proposed layout of the Crown Point Road scheme as shown on drawing 861-LCC-18-DR-TM-01_01 which is attached as an appendix to this report;</p> <p>b) Gave authority to the designer to issue a package of drawings to the contractor and for the contractor to construct the scheme as shown on the attached plans;</p> <p>c) Gave authority to incur expenditure of £750,000, to be funded entirely from the West Yorkshire Combined Authority's TCF as previously endorsed by Executive Board;</p> <p>d) Requested the City Solicitor to advertise Traffic Regulation Orders and Movement Orders as detailed on drawing 861-LCC-18-DR-TM-TRO_01 and, subject to no valid objections being received, to make, seal and implement the orders as advertised.; and</p> <p>e) Approved with reference to the powers contained in section 66(4) of the Highways Act 1980, that the relevant lengths of footway shown on attached Drawing No 861-LCC-18-DR-TM-01_01 as proposed cycle tracks are removed and that following the removal of the existing footways, cycle tracks are constructed under the powers contained under the provisions of section 65(1) of the Highways Act 1980 for segregated or shared joint use by pedal cyclists and pedestrians.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision</p> <p>To provide safe travel options for cyclists and create a link between several cycle routes.</p>
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision
Affected wards:	Hunslet & Riverside
Details of consultation undertaken⁴:	Executive Member – Councillor Helen Hayden 23/05/22
	Ward Councillors – Consulted by email dated 10/12/2022.
	Chief Digital and Information Officer ⁵
	Chief Asset Management and Regeneration Officer ⁶ Internal consultation was completed by email dated 10/12/2022.
	Others – Emergency Services and WYCA were consulted by email dated 10/12/2022. Local frontages / businesses were consulted by email dated 14/2/2022.
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>James Chadwick – Traffic Engineer</p> <p>Implementation within the 2022/2023 financial year.</p>
List of Forthcoming Key Decisions⁷	<p>Date Added to List:-</p> <p>Previously placed on the Key Decisions list as part of the wider TCF scheme that went to Exec Board in June 2021.</p>
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	<p>If Special Urgency Relevant Scrutiny Chair(s) approval</p> <p>Signature _____ Date _____</p>
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:


⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

	If published late relevant Executive member's approval	
	Signature	Date
Call In	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: Done as part of the Exec Board report.	
Approval of Decision	Authorised decision maker ¹⁰ Gary Bartlett – Chief Officer, Highways and Transportation	
	Signature 	Date: 18/05/22

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.